



City of Covington

TEMPORARY USE PERMIT APPLICATION

Date Received: _____

Received By: _____

Permit No.: _____

Invoice No.: _____

Requirements to obtain a Temporary Use Permit:

- 1) The type of business to be conducted is a permitted use according to zoning regulations.
- 2) Written authorization agreement between property owner and the applicant granting permission of use
- 3) Written authorization agreement between applicant and tenant(s) that are located on premise
- 4) Additional information may be required
- 5) \$250 non-refundable application fee is required

PLEASE COMPLETE THE FOLLOWING:

Applicant's name: _____ Business name: _____

Applicant's number: _____ Business number: _____

Applicant's Address: _____

Temporary location address: _____

Property owner: _____

Property owner's contact number: _____

Type of business organization Corporation Partnership Proprietorship Other

Proposed dates of Temporary Permit: _____

Please describe the business activities: _____

Business hours at location: _____

Please allow 10 business days for application review process.

\$250 application fee will be due upon submission.

I hereby certify that the information contained herein, including attachments and all other supporting information, is complete, and true, to the best of my knowledge and belief:

Applicant: _____
Signature

Date: _____
Print name

Sworn to and subscribed before me this ____ day of _____, _____.

Notary Seal/signature: _____